

## **Parks Committee Minutes**

Date: Thursday, January 22, 2026

Time: 10:30 am

Courthouse Room C1021  
311 South Center Ave.  
Jefferson, WI 53549

Microsoft Teams Video Conference

### **Call to Order**

Christensen called the meeting to order at 10:30 am.

### **Roll Call (establish a quorum)**

Members Present: Callan, Christensen, Gulig, Turville-Heitz

Members Absent: Richardson

Staff Present: Westphal, Wiesmann, Toro, Thompson, Luckey, Roecker

Others Present: Putnam

### **Certification of Compliance with the Open Meetings Law**

Compliance was certified.

### **Approval of the Agenda**

Approved as written.

### **Approval of Parks Committee Minutes for December 4, 2025**

Callan/Gulig motion to approve the December 4, 2025 minutes. Motion carried.

### **Communications**

Wiesmann reported no communications.

### **Public Comment**

No public comment at this time.

### **Discussion and Possible Action on Stump Grinding and Stump Removals on Flood Mitigation Properties – Oxbow Bend**

Wiesmann provided an update on coordination with Emergency Management and Zoning. Stump removal and remediation work will occur during summer months, with tree planting planned for spring or fall. No action taken.

#### **Resolution Recognizing the Friends of Rose Lake**

Turville-Heitz/Callan motion to approve the resolution. Motion carried.

#### **Resolution Recognizing the Friends of Korth Park**

Discussion held regarding community contributions.

#### **Resolution Recognizing Tyranena Brewery and Brew with a View**

Discussion held regarding long-term partnership and fundraising support.

#### **Update on Jefferson County Interurban Trail Project**

Wiesmann reported on contract coordination and anticipated project timelines.

#### **Discussion on Parks 2025 Budget**

Wiesmann reported year-end closeout and carry-forward documentation.

#### **Discussion on Parks 2026 Budget**

Wiesmann reported that equipment orders have been placed and projects are pending.

#### **Field Staff Updates**

Toro provided updates on winter operations and maintenance activities.

#### **Administrative Staff Updates**

Westphal reported that administrative operations are running smoothly.

#### **Historic Sites Council Update**

Wiesmann reported on intern recruitment efforts.

#### **Discussion on Agenda Items for the Next Meeting**

Oxbow Bend; Brew with a View; recreational trail grants.

#### **Next Scheduled Meetings**

February 26, 2026

March 26, 2026

April 23, 2026

## **Discussion on Jefferson County Parks 2026 Park and Outdoor Recreation Plan Update**

Heidi Putnam of Snyder & Associates provided an overview of the Jefferson County Parks 2026 Park and Outdoor Recreation Plan (PORP). A project website has been developed to gather public input, including an online survey available to park users. Putnam explained the purpose of the PORP, the preliminary planning process, and how public feedback is incorporated. Discussion was held regarding the role of the Merit Team. Wiesmann encouraged committee members and the public to attend the March open house to provide input.

### **Adjourn**

Turville-Heitz/Gulig motion to adjourn at 11:51 am. Motion carried.

Respectfully Submitted,

Kelley Westphal  
Administrative Assistant